

# ***MINUTES***

**Transportation Policy Committee  
Of the  
Regional Planning Commission  
For**

**Jefferson, Orleans, Plaquemines, St. Bernard, St. Tammany and Tangipahoa Parishes**

**February 11<sup>th</sup> 2014**

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Committee Members: Chairman Mitchell J. Landrieu (designee: Cedric S. Grant) 1<sup>st</sup> Vice Chairman Billy Nungesser (designee: B. Puckett), 2<sup>nd</sup> Vice Chairman Patricia Brister, 3<sup>rd</sup> Vice Chairman John Young, Secretary Gordon Burgess, Elton Lagasse, Belinda Constant, Jack Stumpf, Jacquelyn Clarkson, Stacy Head, Jeffrey Schwartz, Ronald Carrere, Byron Marinovich, Mike Ford, Casey Hunnicutt, Charles Ponstein, David Munn, Steve Stefancik, Richard Kelley, Maureen Clary, Bob Zabbia, David Vial, Dr. Bonnie Lewis, Sherri LeBas (designee: Mike Stack), Jeff Davis (designee: Rachel Zimmerle), V.J. St. Pierre, Iftikhar Ahmad (designee: Kemper Joy Schwenke), Pat Gallwey, Natalie Robottom, Sal Longoria, Ryan Brown, and Mike Cooper

Attendance: 32

Consultants: Ernest Burguieres, III, Legal Counsel

Staff: Walter Brooks, Jeffrey Roesel, Nicholas Silvey, Megan Leonard, et al



## **AGENDA**

1. Consideration: Approval of the January 14, 2014 minutes
2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements
4. Consideration: Amendment to the South Tangipahoa Metropolitan Transportation Plan and Transportation Improvement Program
5. Consideration: Consultant Selection:  
Mississippi River Trail Stage 0 Feasibility Study  
Plaquemines Parish RPC Task MRTPla1  
Amount \$96,000
6. Consideration: Consultant Selection:  
Pedestrian and Bicycle Safety Handout N.O. Regional Bike/Pedestrian Safety & Community Outreach Education Program, Phase IV (2013-14)  
RPC Project No. NBP4-Outreach  
Amount \$15,000

7. Consideration: Consultant Selection:  
Pedestrian and Bicycle Education Videos N.O. Regional Bike/Pedestrian Safety & Community Outreach Education Program, Phase IV (2013-14) RPC Project No. NBP4-Video  
Amount \$20,000
8. Consideration: IT Management Services for the management, monitoring and administration of all RPC core IT components
9. Consideration: Authorization to enter into Interagency Agreement with UNO Regarding Regional Bike/Ped Safety Program (Phase IV 2013-2014)  
Amount: \$57,000
10. Presentation: Renaissance – The Stunning Economic Impact of Louisiana’s New Industrial Revolution  
By: Dan Borne’, Director  
Louisiana Chemical Association
11. Consideration: Public Comment Period
12. Consideration: Other Matters



**Mrs. Brister led everyone in the Pledge of Allegiance.**

Following the roll call, a quorum was established. Mr. Silvey requested Mrs. Brister chair the January 14<sup>th</sup> 2014 meeting in Chairman Landrieu’s absence. Mrs. Brister called the Transportation Policy Committee meeting to order.

**1. Consideration: Approval of January 14, 2014 Minutes**

Charles Ponstein made a motion to approve the January 14, 2014 minutes, seconded by President Young and approved unanimously as noted by the Chairman.

**2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements**

Mr. Brooks referred the members to page 4-5 of the meeting packet for the amendments to the New Orleans TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairman called for a motion to approve the New Orleans TIP amendments for the Highway & Transit Elements. It was so moved by President Young, seconded by Deputy Mayor Grant and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements**

Mr. Brooks referred the members to pages 6 of the meeting packet for the amendments to the St. Tammany TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairman called for a motion to approve the St. Tammany TIP amendments for the Highway Element. It was so moved by Councilmember Stefancik, seconded by Mr. Kelley and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**4. Consideration: Report on the South Tangipahoa Metropolitan Transportation Plan and Transportation Improvement Program**

Mr. Brooks explained the status of the South Tangipahoa Metropolitan Transportation Plan and Transportation Improvement Program.

**5. Consideration: Consultant Selection:  
Mississippi River Trail Stage 0 Feasibility Study  
Plaquemines Parish RPC Task MRTPla1  
Amount \$96,000**

Mr. Brooks explained the purpose of this task is to assist the Regional Planning Commission in the conduct of a Stage 0 Feasibility Study for further development and extension of the pedestrian and bicycle facilities as part of the Mississippi River Trail project in Plaquemines Parish. The project extends from F. Edward Hebert Road to Oakville Street, a distance of approximately seven (7) miles.

Mr. Brooks referred the members to page 7 which listed respondents to the Request for Qualifications. He reported that, following RPC staff review and ranking, Evans Graves was recommended to undertake this project.

There being no questions or objections, the Chairman called for a motion to approve the consultant selection and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by President Young, seconded by Deputy Mayor Grant and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**6. Consideration: Consultant Selection:  
Pedestrian and Bicycle Safety Handout N.O. Regional  
Bike/Pedestrian Safety & Community Outreach Education Program,  
Phase IV (2013-14)  
RPC Project No. NBP4-Outreach  
Amount \$15,000**

The purpose of this task is to develop both a pedestrian safety outreach handout and a bicycle safety outreach handout, addressing respective safety and laws.

Mr. Brooks referred the members to page 8 which listed respondents to the Request for Qualifications. He reported that, following RPC staff review and ranking, GCR was recommended to undertake this project.

There being no questions or objections, the Chairman called for a motion to approve the consultant selection and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Councilmember Clarkson, seconded by Deputy Mayor Grant and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**7. Consideration: Consultant Selection:  
Pedestrian and Bicycle Education Videos N.O. Regional  
Bike/Pedestrian Safety & Community Outreach Education Program,  
Phase IV (2013-14) RPC Project No. NBP4-Video  
Amount \$20,000**

Mr. Brooks explained the purpose of this task is to create a series of short films to raise awareness of topics related to pedestrian and bicycle transportation

Mr. Brooks referred the members to page 9 which listed respondents to the Request for Qualifications. He reported that, following RPC staff review and ranking, Keating Magee was recommended to undertake this project.

There being no questions or objections, the Chairman called for a motion to approve the consultant selection and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Deputy Mayor Grant, seconded by Councilmember Head and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**8. Consideration: IT Management Services for the management, monitoring and administration of all RPC core IT components**

Mr. Brooks explained the purpose of this task is to provide IT management services for the management, monitoring and administration of all RPC core IT components.

Mr. Brooks referred the members to page 10 which listed respondents to the Request for Qualifications. He reported that, following RPC staff review and ranking, Commtech was recommended and a contract will be worked up and brought before the board in the coming months.

There being no questions or objections, the Chairman called for a motion to approve the consultant selection and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Councilmember Stefancik, seconded by Mr. Kelley and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**9. Consideration: Authorization to enter into Interagency Agreement with UNO Regarding Regional Bike/Ped Safety Program (Phase IV 2013-2014) Amount: \$57,000**

Mr. Brooks explained to the board the interagency agreement with UNO regarding Regional Bike/Ped safety program (Phase IV 2013-2014) for the amount of \$57,000.

There being no questions or objections, the Chairman called for a motion to approve the consultant selection and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Mr. Munn, seconded by Councilmember Clarkson and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**10. Presentation: Renaissance – The Stunning Economic Impact of Louisiana’s New Industrial Revolution  
By: Dan Borne’, Director**

Mr. Brooks introduced Dan Borne, Director of the Louisiana Chemical Association. Mr. Borne began his presentation discussing the economic impact of Louisiana’s industrial revolution. Mr. Borne explain a 5 point plan: advocacy and communication, Energy, Government, Heath, Safety, Security, and Environment and Workforce Development.

Mr. Brooks thanked Mr. Borne for his presentation.

**11. Consideration: Public Comment Period**

The Chairman asked if there was any public comment. There was none.

**12. Consideration: Other Matters**

There being no other matters to discuss, the Chairman adjourned the meeting and proceeded to the Regional Planning Commission Meeting.

# *MINUTES*

Regional Planning Commission  
For  
Jefferson, Orleans, Plaquemines, St. Bernard, St. Tammany and Tangipahoa Parishes  
**February 11, 2014**

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Committee Members: Chairman Mitchell J. Landrieu (designee: Cedric S. Grant) 1<sup>st</sup> Vice Chairman Billy Nungesser (designee: B. Puckett), 2<sup>nd</sup> Vice Chairman Patricia Brister, 3<sup>rd</sup> Vice Chairman John Young, Secretary Gordon Burgess, Elton Lagasse, Belinda Constant, Lee Giorgio, Jack Stumpf, Jacquelyn Clarkson, Stacy Head, Jeffrey Schwartz, Ronald Carrere, Byron Marinovich, Mike Ford, Casey Hunnicutt, Charles Ponstein, David Munn, Steve Stefancik, Richard Kelley, Maureen Clary, Bob Zabbia, David Vial, Dr. Bonnie Lewis, Sherri LeBas (designee: Mike Stack)

Attendance: 25

Consultants: Ernest Burguieres, Legal Counsel

Staff: Walter Brooks, Jeffrey Roesel, Nicholas Silvey, Megan Leonard, et al



## AGENDA

1. Consideration: Approval of the January 14, 2014 minutes
2. Committee Reports:
  - (a) Budget and Personnel Committee
    - Revision to the RPC Policy & Procedures Manual
    - Legal Update on Commission Designees
  - (b) Other Committee Reports
3. Consideration: Financial Report
  - (a) Balance Sheet of Local Activities
  - (b) Monthly Budget Report
4. Presentation: CRI: Carr, Riggs & Ingram
5. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
6. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements
7. Consideration: Amendment to the South Tangipahoa Metropolitan Transportation Plan and Transportation Improvement Program
8. Consideration: Consultant Selection:  
Mississippi River Trail Stage 0 Feasibility Study Plaquemines Parish – RPC Task MRTPla1 - Amount \$96,000
9. Consideration: Consultant Selection:

- Pedestrian and Bicycle Safety Handout  
N.O. Regional Bike/Pedestrian Safety & Community Outreach  
Education Program, Phase IV (2013-14) RPC Project No. NBP4-  
Outreach -Amount \$15,000
10. Consideration: Consultant Selection:  
Pedestrian and Bicycle Education Videos N.O. Regional Bike/Pedestrian  
Safety & Community Outreach Education Program, Phase IV (2013-14)  
RPC Project No. NBP4-Video - Amount \$20,000
11. Consideration: Authorization to enter into Interagency Agreement with UNO  
Regarding Regional Bike/Ped Safety Program (Phase IV 2013-2014)  
Amount: \$57,000
12. Consideration: IT Management Services for the management, monitoring and  
administration of all RPC core IT components
13. Resolution: RPC Local Funding Contract with New Orleans
14. Consideration: Travel Request
15. Consideration: Contract Extensions
16. Consideration: Consultant Billings
17. Consideration: Public Comment Period
18. Consideration: Other Matters



The Chairman called the meeting to order and noted the existence of a quorum.

**1. Consideration: Approval of January 14, 2014 Minutes**

The minutes from the meeting of January 14, 2014 were approved upon a motion by Councilmember Stefancik, seconded by Mr. Kelley and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

- 2. Committee Reports:**
- (a) Budget and Personnel Committee**
    - **Revision to the RPC Policy & Procedures Manual**
    - **Legal Update on Commission Designees**
  - (b) Other Committee Reports**

Mr. Silvey explained the Revision to the RPC Policy & Procedures Manual and Legal Update on Commission Designees.

There being no questions or objections, the Chairman called for a motion to approve the Budget and Personal Committee items. It was so moved by President Young, seconded by President Burgess and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman

- 3. Consideration: Financial Report**
- (a) Balance Sheet of Local Activities**
  - (b) Monthly Budget Report**

Mr. Silvey referred the members to page 12 of the meeting packet for the balance sheet for the month ending December 31, 2013. He indicated that the RPC's total Assets and Liabilities, which include the Fund Balance) in the amount of \$1,327,782.40

There being no questions or objections, the Chairman called for a motion to approve the balance sheet of local activities. It was so moved by Mr. Kelley, seconded by Councilmember Hunnicutt and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

Mr. Silvey then referred the members to page 13 of the meeting packet for the monthly budget report. There being no questions or objections, the Chairman called for a motion to approve the monthly budget report. It was so moved by Mr. Kelley, seconded by Councilmember Hunnicutt and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

**4. Presentation: CRI: Carr, Riggs & Ingram**

Mr. Silvey introduced CRI to the board. CRI explained to the board RPC's 2013 audit.

- 5. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements**
- 6. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements**
- 7. Consideration: Amendment to the South Tangipahoa Metropolitan Transportation Plan and Transportation Improvement Program**
- 8. Consideration: Consultant Selection: Mississippi River Trail Stage 0 Feasibility Study Plaquemines Parish RPC Task MRTPla1 - Amount \$96,000**
- 9. Consideration: Consultant Selection: Pedestrian and Bicycle Safety Handout N.O. Regional Bike/Pedestrian Safety & Community Outreach Education Program, Phase IV (2013-14) RPC Project No. NBP4-Outreach -Amount \$15,000**
- 10. Consideration: Consultant Selection: Pedestrian and Bicycle Education Videos N.O. Regional Bike/Pedestrian Safety & Community Outreach Education Program, Phase IV (2013-14) RPC Project No. NBP4-Video - Amount \$20,000**
- 11. Consideration: Authorization to enter into Interagency Agreement with UNO Regarding Regional Bike/Ped Safety Program (Phase IV 2013-2014) Amount: \$57,000**
- 12. Consideration: IT Management Services for the management, monitoring and administration of all RPC core IT components**

Mr. Brooks requested concurrence of items 4-12 which were already recommended for approval by the members of the Transportation Policy Committee.

There being no questions or objections, the Chairman called for a motion to approve items 4-12 as these items have been already approved by the Transportation Policy Commission. It was so moved by Councilmember Stefancik seconded by Mr. Kelley and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

**13. Resolution: RPC Local Funding Contract with New Orleans**

Mr. Silvey referred the members to page 14 of the meeting packet for local funding. There being no questions or objections, the Chairman called for a motion to approve the Contract with the City of New Orleans. It was so moved by Mr. Giorgio, seconded by President Young and approved unanimously as noted by the Chairman

**14. Consideration: Travel Request**

Mr. Silvey referred Members to the handout 1 travel request: one staff member (John King) requesting to attend a workshop on Freight in the Southeast in Tampa, FL, March 3-6, 2014.



There being no questions or objections, the Chairman called for a motion to approve the travel request. It was so moved by Councilmember Constant, seconded by Mr. Stumph, and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

**15. Consideration: Contract Extensions**

Mr. Silvey referred the members to page 15 for a list of contract extensions. There being no questions or objections, the Chairman called for a motion to approve the contract extensions. It was so moved by President Young and seconded by Councilmember Lagasse, and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

**16. Consideration: Consultant Billings**

Mr. Silvey referred the members to a summary list of the consultant bills on page 16 in the meeting packet, noting that staff had reviewed each of them and favorably recommended them for approval.

There being no questions or objections, the Chairman called for a motion to approve the consultant billings. It was so moved by Mr. Kelley, seconded by Councilmember Stefancik, and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

**17. Consideration: Public Comment Period**

The Chairman asked if there was any public comment. There was none.

**18. Consideration: Other Matters**

Lee Giorgio talked to the board about the possibility of British Air incorporating a direct flight from New Orleans to London.

There being no other matters to discuss, the Chairman called for a motion to adjourn. It was so moved by President Young, seconded by Mr. Carrere and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.